

Gift Aid Declaration

If you are a UK tax payer, under the Government's Gift Aid scheme the Grand Charity can reclaim the tax you have already paid on your gift.

Please tick box below if you would like the Grand Charity to reclaim tax on your gift.

Please treat all donations I have made for the six years prior to this year, (but no earlier than 6/4/2000) and all donations I make from the date of this declaration until I notify you otherwise, as Gift Aid Donations.

If your donation does not qualify please tick the box below.

I cannot complete the Gift Aid Declaration because I am not a taxpayer

Oral Gift Aid Declaration

for Relief Chest Representative use only

If you have obtained the donor's signature please leave this section blank. If you have been unable to obtain the donor's signature you can ask him if he is willing to make a Gift Aid Declaration and then tell us if he says yes. We do not require the donor's signature. We will simply confirm the details to the donor in writing. Please fill in the donor's full name, address, post code and lodge/chest information and sign the declaration below.

I confirm that the person named above told me on _____(date) that he or she wished all donations made to the Grand Charity since 6th April 2000 and all donations in the future to be treated as Gift Aid until otherwise notified. If the Grand Charity does not already hold a valid Gift Aid Declaration from this donor please confirm in writing to him or her.

Signed _____

Dated _____

Relief Chest Representative for Relief Chest No _____

Benefits of the Relief Chest Scheme

- Favourable interest rates are earned on the Relief Chest Funds. Interest is allocated tax free to individual Chests on an equitable basis.
- The Scheme is operated AT NO COST TO RELIEF CHEST HOLDERS.
- By signing the Gift Aid Declaration the value of the donation increases by almost a third at no extra cost to the donor.
- The Scheme relieves the Relief Chest Representative of most of the tedious administration.
- Each donor has the flexibility of being able to choose to pay monthly or annually by direct debit or contribute a single sum.

About Gift Aid

Using Gift Aid means that for every pound you give, the charity gets an extra 28p from the Inland Revenue, thus £100 can be turned into £128, helping your donation go further.

Imagine what a difference that could make, and it doesn't cost you a thing. So, if you want your donation to go further, Gift Aid it. It's that simple.

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Notes (please read carefully)

1. This form contains a Single/Regular Donation/Gift Aid Declaration also a Direct Debit Mandate and Guarantee. Please complete the relevant parts and pass to your Relief Chest Representative.
 2. All donations for the Relief Chest under a Regular Donation have to be made by the Direct Debit system from a bank or building society in the United Kingdom. Bank standing orders, cash and cheques cannot be accepted for a Regular Donation. The Grand Charity is authorised to collect only the fixed amount specified on your form, the Grand Charity guarantees that it will make no other collections; should it do so in error, a full and immediate refund will be made. To allow for the time needed for administration processing of direct debits by both the Grand Charity and your bank, this form must be received in the Relief Chest Office at Freemasons' Hall at least two months before the first payment is due.
 3. You need to complete a separate form for each Relief Chest if you wish to support more than one Relief Chest.
 4. You can cancel this declaration at any time by notifying your Relief Chest Representative.
 5. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donation in the tax year (currently 28p for each £1 you give).
 6. If in future your circumstances change and you no longer pay tax on your income and/or capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 4).
 7. Higher rate income taxpayers can claim tax relief equal to the difference between the higher and basic rate of tax (currently 18%) on all donations made to the Grand Charity since April 2004, higher rate tax payers have also had the option of donating their 18% tax rebate to charity as well, making a £10 donation to the Grand Charity worth £15.10 by simply completing the appropriate Gift Aid box on your self assessment Tax Return. You must include the Grand Charity Inland Revenue Reference Number which is PAK03BG.
 8. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the Grand Charity. Or ask your local tax office for leaflet IR113 Gift Aid.
 9. Please notify the Grand Charity if you change your name, address or bank details.
- The information you give will be treated as confidential and
- Direct Debit Guarantee - This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme are monitored and protected by your own Bank or Building Society. If the Grand Charity or your Bank or Building Society makes an error, you are guaranteed a full and immediate refund from your branch of the amount paid.

processed in accordance with the Data Protection Act 1998.

Relief Chest Scheme

Making a Donation

- Regular Donation
- Single Donation

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The Grand Charity
60 Great Queen Street London WC2B 5AZ
(Registered Charity No. 281942)

Telephone: 020 7395 9246/9361
Fax: 020 7395 9295

E-mail: info@the-grand-charity.org
Website: www.grandcharity.co.uk

Direct Debit Mandate

The Freemasons' **Grand Charity**

(Registered Charity No. 281942)
60 Great Queen Street, London WC2B 5AZ

Instruction to your Bank or Building Society to pay Direct Debits



Originator's identification number
9 2 6 0 9 6

Name(s) of Account holder(s)

Bank or Building Society Account Number

Instruction to your Bank or Building Society. Please pay the Grand Charity Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee.

Signature(s):

Date: 20

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

Grand Charity reference number
Please leave blank

To the Manager: Bank or Building Society

Postcode:

Branch sort code (from top right hand corner of your cheque)

The Freemasons' Grand Charity

Donation Form

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Making a donation to a Relief Chest

The Relief Chest Scheme has been in operation since 1986. The Scheme provides individual accounts (Relief Chests), which can be used to accumulate funds for charitable purposes by a Lodge, Chapter, Province or other Masonic organisation.

Please read the Notes on the reverse of this form, before filling in your details.

If you require further help or advice contact your **Relief Chest Representative** or **the Office of the Relief Chest Scheme.**

Donations can be made by the following methods:-

- Regular Donation for a Relief Chest or the Grand Charity General Fund
- Single Donation for a Relief Chest or the Grand Charity General Fund

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Personal Details:

Please enter your name and address in full - BLOCK CAPITALS please

Title: Mr/Mrs/Ms/Miss/Other*:
(*delete as applicable)

Surname:

Forename:

Address:

Postcode:

Telephone:

Fax:

E-mail:

Signed:

Dated:

This form MUST be signed and dated

Office use only

Regular Donations for a Relief Chest or the Grand Charity General Fund

To: The Grand Charity (Registered Charity No. 281942):

I promise to pay you the actual sum of £ _____ each month/year (delete whichever is not applicable).

Payments are to start on the 11th day of _____ 20__

(This date must be at least two months after the date you sign the form) and are to continue for three/four/five or _____ years (delete whichever periods are not applicable) thereafter, or until my earlier death.

I request the Grand Charity to allocate this Regular Donation to the Relief Chest of:

Lodge/Chapter
No _____ Relief Chest No _____

Please tick if you wish your donation to benefit the Grand Charity General Fund.

Now complete the **Gift Aid Declaration** (on the reverse of this form) and the **Direct Debit mandate**

Single Donation for a Relief Chest or the Grand Charity General Fund

Please tick one or more of the following as applicable:

I enclose a cheque payable to the **Grand Charity** for the sum of £ _____

I made a donation of £ _____ on or about the ____ day of _____ 20__

I request the Grand Charity to allocate this Donation to the Relief Chest of:

Lodge/Chapter
No _____ Relief Chest No _____

Please tick if you wish your donation to benefit the Grand Charity General Fund.

Now complete the **Gift Aid Declaration** on the reverse of this form.

Once completed please return the entire form to the Relief Chest Representative.